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Possible Follow-up ↓

Notes on team meeting 10 January

P.M. —

Resource expenditure

Sources of info info.

→ Library Accounting System (responsive to HQ system)

> Check Logistics Branch re equipment requisitions record-keeping.

The MIS does not provide detailed data on such items as training expenditures — is such data available elsewhere? is there a requirement for such info?

Potentially significant shortcomings of the MIS:

S 1. Can't differentiate between DIA & CIA.

S 2. Doesn't distinguish between paid & voluntary OT.

U/P 3. No current product reporting

U/P 4. Timeliness often a problem

P 5. Numerous disciplinary problems

P/N 6. Man/hour estimates not being recorded — no % completion data available.

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S 7. AID "middleman" necessary for MIS queries — representing a significant bottleneck.

P 8. Persistant lack of familiarity with MIS capabilities.

P 9. No component acknowledges responsibility for handbook, hence no updates.

X 10. Inventory file not operational—

V 11. Potential requirements record problem.

PM to check—

1. Cable file
2. Contracts file
3. Briefing aids file
4. Are there multiple systems for reporting film input?

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D. T.

Work Stations

1. ODIR
   Situation-type

2. Grp Chiefs
   { IG - Exploitation-type etc.
   { PSG -
   TSG ← APSD / ESD

3. Support

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L. W.

Production

Projects Completed

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